



BOARD OF DIRECTORS REGULAR MEETING  
AGENDA

Thursday, February 13, 2025 – Noon  
Sunnyside Health and Multi-Service Center  
4410 Reed Rd, Classroom 2127  
Houston, Texas 77051

The meeting will be in person and open to the public, but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be at 4410 Reed Rd, Classroom 2127 Houston, Texas 77051. The Board Chair, as presiding officer of the Board, will be physically present; Board members will also be physically present.

**Please contact [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call us at 281-655-4600 with any questions.**

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers & Registered Attendees

***Speakers must be registered by 5 p.m. on Wednesday, February 12, 2025. To register, please use the online form at [www.houstonlandbank.org/resources](http://www.houstonlandbank.org/resources), e-mail [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.***
- III. Consideration and Adoption of Meeting Minutes
  - a. December 02, 2024 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Newly and Re-appointed Board Members: Swearing-in and Oaths
- VI. President's Greeting: Christa Stoneham
- VII. Committee Reports:
  - a. Executive Committee: Matt Zeis, Chair
  - b. Finance Committee: Open, Chair
  - c. Partnership and Program Development: Chrishelle Palay, Chair
  - d. Real Estate Acquisition and Disposition: Tonzaino Bailey, Chair
  - e. Procurement and Oversight: Elaine Morales-Diaz, Chair
- VIII. Board Action Items
  - a. Consideration and Possible Action to Approve the 2024 Houston Land Bank Tree-

Trimming and Tree-Removal Service Providers per the Request for Proposals for Tree-Trimming and Tree-Removal Services as posted on December 03, 2024. And reissued January 08, 2025.

- b. Consideration and Possible Action to Approve the 2024 Houston Land Bank Marketing and Brokerage Services for Sale of Affordable Homes Providers per the Request for Qualifications for Broker Services as posted on November 06, 2024.
- c. Consideration and Possible Action to Approve the Land Banking Interlocal Agreement between Harris County and the Houston Land Bank.
- d. Consideration and Possible Action to Accept and Acknowledge Subrecipient Agreement under the American Rescue Plan Act (ARPA) with Harris County.
- e. Consideration and Possible Action to Authorize the Ratification of the Acquisition of 5922 Bobby Burns St (HCAD 0122660000003), 5926 Bobby Burns St. (HCAD 0122660000002), and 5930 Bobby Burns St (HCAD 0122660000001).
- f. Consideration and Possible Action to Approve the Houston Land Bank Mid-Year FY 2025 Budget Revisions.
- g. Consideration and Possible Action to Approve Houston Land Bank to Submit Application and Proposal for 2025 The Thriving Communities Grant.

#### IX. Executive Session

***NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.***

***Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.***

#### X. Board Member Comments

#### XI. Adjournment