



BOARD OF DIRECTORS REGULAR MEETING
AGENDA

Monday, December 02, 2024 – 5:00 PM Central
Time

The Post-Common Desk
401 Franklin Street Suite 200,
Houston, Texas 77002

The meeting will be in person and open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be at 401 Franklin Street Suite 200, Houston, Texas 77002. The Board Chair, as presiding officer of the Board, will be physically present; Board members will also be physically present.

Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers & Registered Attendees

Speakers must be registered by 5 p.m. on Friday, November 29, 2024. To register, please use the online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.
- III. Consideration and Adoption of Meeting Minutes
 - a. October 17th, 2024 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Committee Reports:
 - a. Executive Committee: Matt Zeis, Chair
 - b. Finance Committee: Danielle Keys-Bess, Chair
 - c. Partnership and Program Development: Chrishelle Palay, Chair
 - d. Real Estate Acquisition and Disposition: Tonzaino Bailey, Chair
 - e. Procurement and Oversight: Elaine Morales, Chair
- VI. Board Action Items
 - a. Consideration and Possible Action to Approve the 2024 Houston Land Bank Legal Service Providers per the Request for Qualifications for Legal Services as posted on August 30, 2024.

- b. Consideration and Possible Action to Approve the Land Banking Interlocal Agreement between Harris County and the Houston Land Bank.
- c. Consideration and Possible Action to Accept and Acknowledge Subrecipient Agreement under the American Rescue Plan Act (ARPA) with Harris County.
- d. Consideration and Possible Action to Approve Adapta, Inc as the service provider for EPA Grant Management Services.
- e. Consideration and Possible Action to Authorize the Sale of 0 Arabelle, Houston, TX 77091 (HCAD 0162750160004) to Greater Ward African Methodist Episcopal Church.
- f. Consideration and Possible Action to Authorize the Houston Land Bank to approve the exchange of a HLB lot located at 8305 Brandon, awarded to Europa Homes, for the HLB inventory lot located at 4406 Larkspur, to Europa Homes, due to an encroachment issue

VII. Executive Session

NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.

VIII. Board Member Comments

IX. Adjournment