



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

December 15, 2025 —Noon Central Time

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602 Sawyer Street, Suite 210 Houston, Texas 77007

The meeting will be in person and open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be at 602 Sawyer Street, Houston, Texas 77007. The Board Chair, as presiding officer of the Board, will be physically present; Board members will also be physically present.

**Please contact [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call us at 281-655-4600 with any questions.**

### AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers & Registered Attendees

***Speakers must be registered by 5 p.m. on Friday, December 12, 2025. To register, please use the online form at [www.houstonlandbank.org/resources](http://www.houstonlandbank.org/resources), e-mail [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.***
- III. Consideration and Adoption of Meeting Minutes
  - a. October 20<sup>th</sup>, 2025 Board Meeting
- IV. ~~Chairman's~~ Greeting: Matt Zeis
- V. Committee Reports:
  - a. Executive Committee: Matt Zeis, Chair
  - b. Finance Committee: Open, Chair
  - c. Partnership and Program Development: Chrishelle Palay, Chair
  - d. Real Estate Acquisition and Disposition: Francisco Castillo, Chair
  - e. Procurement and Oversight: Elaine Morales-Diaz, Chair
- VI. Board Action Items
  - a. Consideration and Possible Action to Approve a Fiscal Agreement between the Houston Land Bank (HLB) and HLB Fund.
  - b. Consideration and Possible Action to Approve a Memorandum of Understanding with NOMA Houston.
  - c. Consideration and Possible Action to Approve a Memorandum of Understanding with the Harris County Public Probate Administrator.
  - d. Consideration and Possible Action to Approve the 2025-2027 Houston Land Bank Recommended Builders. Approval of this action item would officially induct these builders into the standing Houston Land Bank Approved Builder List, allowing them to purchase lots for the

VII. Executive Session

*NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

*Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.*

VIII. Board Member Comments

IX. Adjournment

P.O. Box 131106, Houston, Texas 77219  
281.655.4600

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