



BOARD OF DIRECTORS REGULAR MEETING AGENDA

**Thursday, July 14, 2022 – Noon Central time
BakerRipley Building
4450 Harrisburg Boulevard
Second Floor
Houston, Texas 77011**

Due to health and safety concerns related to COVID-19, this meeting will offer participation by videoconference or in person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be the BakerRipley Building, 4450 Harrisburg Boulevard, 2nd Floor, Houston, Texas 77011. The Board Chair, as presiding officer of the Board, will be physically present; some Board members may also be physically present. Other Board members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties.

To join by videoconference, please go to: <https://us02web.zoom.us/j/87966649887>

Or join by phone by calling:

877-853-5247 or

888-788-0099

Meeting ID: 879 6664 9887

Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers

Speakers must be registered by 5 p.m. on Wednesday, July 13, 2022. To register, please use the online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.
- III. Swearing in of Board Members
 - a. Position Six: Dwantrina Russell (new appointment – City Council)
 - b. Position Seven: Marilyn Muguerra (new appointment –City Council)
 - c. Ex-Officio: Lynn Henson (new appointment – Mayor’s Office)
- IV. Consideration and Adoption of Meeting Minutes
 - a. June 9, 2022 Board Meeting

P.O. Box 131106, Houston, Texas 77219
281.655.4600

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- V. Chairman's Greeting: Matt Zeis
- VI. Committee Reports:
 - a. Executive Committee: Matt Zeis, Chair
 - b. Finance Committee: Laurie Vignaud, Chair
 - c. Partnership and Program Development: Courtney Johnson-Rose, Chair
 - d. Real Estate Acquisition and Disposition: Victor Mondragón, Chair
 - e. Procurement and Oversight: Jesus DeAnda, Chair
- VII. President's Report: Christa Stoneham, CEO/President
- VIII. Board Action Items
 - a. Consideration and Possible Action to Adopt the Proposed Houston Land Bank Strategic Plan.
 - b. Consideration and Possible Action to Award three New Lot Maintenance Contracts for Two-Year Terms not to exceed the FY2023 Budget, with opportunities to extend up to an additional option year.
 - 1. AD Construction & Development Inc.
 - 2. Smartscaping, LLC
 - 3. Transteq Environmental Solutions Inc.
 - c. Consideration and Possible Action to Accept Real Estate Acquisition and Development Committee Recommendations of Contract Amendments for Maximum Sales Price Increase Requests under the HLB Traditional Homebuyer Program for the following Homes.
 - 1. SXG Capital, LLC
 - i. 8000 Phillips (Acres Homes, Price Increase of \$52,488; Home Sales Price from \$212,000 to \$264,488, Tier I, 1,629 sq. ft.)
 - ii. 7800 Beckley (Acres Homes, Price Increase of \$52,488; Home Sales Price from \$212,000 to \$264,488, Tier I, 1,629 sq. ft.)
 - iii. 7312 Shotwell (Trinity Gardens, Price Increase of \$52,488; Home Sales Price from \$212,000 to \$264,488, Tier I, 1,629 sq. ft.)
 - d. Consideration and Possible Action to Approve the Pricing Methodology for the Lot Prices under the HLB Traditional Homebuyer Program.
 - e. Consideration and Possible Action to Purchase One Property Located in Fifth Ward in the Amount of \$6,000 under the Traditional Homebuyer Program (3309 Farmer, HCAD# 021-144-006-0004, 1,875 sq.ft.)



- f. Discussion of the newly proposed revisions to the New Home Development Guidelines (NHDP), Master Contractor Agreement (MCA), and Tri-Party Agreement (TPA).

IX. Executive Session

NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.

X. Board Member Comments

XI. Adjournment

