



BOARD OF DIRECTORS REGULAR MEETING
AGENDA

Thursday, January 11, 2023 – Noon Central Time*

Rescheduled to January 17, 2023 – Noon Central Time

Park One on the Bayou

2500 E TC Jester Blvd, Houston, Texas 77008

The meeting will be in person and open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be at the Park One on the Bayou 2500 E TC Jester Drive, Houston, Texas 77008. The Board Chair, as presiding officer of the Board, will be physically present; Board members will also be physically present.

Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

I. ~~AGENDA~~ Order and Roll Call

II. Public Speakers & Registered Attendees

Speakers must be registered by 5 p.m. on Tuesday, January 16, 2024. To register, please use the online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.

III. Consideration and Adoption of Meeting Minutes

a. December 14, 2023 Board Meeting

IV. Chairman's Greeting: Matt Zeis

V. Committee Reports:

a. Executive Committee: Matt Zeis, Chair

b. Finance Committee: Laurie Vignaud, Chair

c. Partnership and Program Development: Commissioner Janae Ladet, Chair

d. Real Estate Acquisition and Disposition: Victor Mondragón, Chair

e. Procurement and Oversight: Jesus DeAnda, Chair

VI. President's Final Annual Report Discussion: Christa Stoneham, CEO/President

VII. Board Action Items

a. Consideration and Possible Action to Authorize the CEO/President to Execute a not-to-exceed total budget of \$498,031 for engaging Community Lattice (CL) for environmental justice support in the Houston Land Bank (HLB) Programming.

b. Consideration and Possible Action to Authorize the CEO/President to Execute A Memorandum of Understanding (MOU) between the Houston Land Bank and The

Houston Community Land Trust for the use of procured architectural services for the joint missions of both HLB and the HCLT.

- c. Consideration and Possible Action to Authorize and approve the updated FY2024 HLB Budget.
- d. Consideration and Possible Action to approve the authorization of HLB for the engagement of Phase Two environmental assessment services for properties located in Kashmere Gardens/Fifth Ward Sites.
- e. Consideration and Possible Action to Authorize the CEO/President to Execute an Insurance policy not to exceed \$150,000 for the former Velasco Incinerator Site.
- f. Consideration and Possible Action to Grant Authorization to the Chairman of HLB for the negotiation of the Employment Package for the Chief Executive Officer of the Houston Land Bank.

VIII. Executive Session

NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.

IX. Board Member Comments

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X. Adjournment