



houston
landbank

Board of Directors Special Meeting
Thursday, August 13 at 12 noon CST

Note: This meeting will be held by videoconference due to City of Houston Stay Home Work Safe Order, and Governor Abbott's Executive Order regarding Public Meetings during the time of COVID-19. To access and view the meeting online, please go to:

<https://us02web.zoom.us/j/88024993873>

Meeting ID: 880 2499 3873

Or to join by telephone, dial one of the numbers below:

888 788 0099

877 853 5247

Meeting ID: 880 2499 3873

The recording will be posted online after the meeting. Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers

Speakers must be registered in advance by 5 p.m. Wednesday, August 12, 2020. To register, please use our online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call us at 281-655-4600. The Chair will call upon speakers and allow three minutes per speaker.
- III. Swearing-In of Mayoral Appointees to the Advisory Board
 - a. Vincent Marquez
 - b. Kellen Zale
- IV. Adopt Minutes of July 29, 2020 Special Meeting
- V. Chairman's Greeting: Matt Zeis
- VI. Committee Reports:
 - a. Finance Committee: Matt Zeis, Chair
 - b. Program Committee: Curtis Lampley, Chair

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1. Update on Lot Sales
 - c. Oversight Committee: Mario Castillo, Chair
 1. Update on HLB Board Policy Review
- VII. President's Report: Anne Gatling Haynes, CEO/President
- VIII. Board Action Items
- a. Consideration and Possible Action to Elect a Board Treasurer
 - b. Consideration and Possible Action to Confirm Board Treasurer as Finance Committee Chair
 - c. Consideration and Possible Action to Direct Staff to Execute an Agreement with the Center for Community Progress to Provide Technical Assistance Relating to Land Bank best practices, Interlocal Agreements and State Legislation for an Amount Not to Exceed \$56,500
 - d. Consideration and Possible Action to Approve On-Call Contracts for Legal Services with Three Firms for two years with possibility of a year extension, and including FY 2021 Funding as Follows:
 1. Winstead PC & The Law Offices of Graciela Saenz PLLC - \$110,000
 2. Husch Blackwell LLP - \$54,000
 3. MarJuana Bush Williams PLLC - \$47,000
- IX. Executive Session Items (Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public)
- a. Receive Updates from Staff Regarding Potential Property Acquisitions
 - b. Consideration and Possible Action to Approve an Exchange of Real Estate between Houston Land Bank and Houston Habitat for Humanity (0 Fields, HCAD 0862340000053 from HLB to Houston Habitat; 6204 Wedgefield, HCAD 0300180090001 from Houston Habitat to HLB)
 - c. Consideration and Possible Action to Purchase Three Properties Totaling 20,015 Square Feet from Catholic Charities Community Development Corporation for \$200,000
 1. 0 E 41st -- Lot 2 Block 17 Willadale Section 3
 - HCAD ID#: 0620540170002
 - Size: 5,005 Square Feet (SF)
 - Purchase Price: \$50,000
 2. 509 E 41st -- Lots 12 & 13 Block 14 Willadale Section 3
 - HCAD ID#: 0620540140012
 - Size: 10,010 SF



- Purchase Price: \$100,000

3. 0 Neyland -- Lot 4 Block 10 Willadale

- HCAD ID#: 0620530100004
- Size: 5,000 SF
- Purchase Price: \$50,000

X. Board Member Comments

XI. Adjournment

