



BOARD OF DIRECTORS REGULAR MEETING AGENDA

**Thursday, March 10, 2022 – Noon Central time
BakerRipley Building
4450 Harrisburg Boulevard
Second Floor
Houston, Texas 77011**

Due to health and safety concerns related to COVID-19, this meeting will offer participation by videoconference or in person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be the BakerRipley Building, 4450 Harrisburg Boulevard, 2nd Floor, Houston, Texas 77011. The Board Chair, as presiding officer of the Board, will be physically present; some Board members may also be physically present. Other Board members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties.

To join by videoconference, please go to: <https://us02web.zoom.us/j/87966649887>

Or join by phone by calling:

877-853-5247 or

888-788-0099

Meeting ID: 879 6664 9887

Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers
Speakers must be registered in advance by 5 p.m. on Wednesday, March 9, 2022. To register, please use the online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.
- III. Consideration and Adoption of Meeting Minutes
 - a. January 13, 2022 Board Workshop
 - b. February 10, 2022 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Committee Reports:
 - a. Executive Committee: Matt Zeis, Chair

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- b. Finance Committee: Laurie Vignaud, Chair
 - 1. Monthly Financial Report
 - c. Partnership and Program Development: Courtney Johnson Rose, Chair
 - d. Real Estate Acquisition and Disposition: Victor Mondragón, Chair
 - e. Procurement and Oversight: Jesus DeAnda, Chair
 - 1. Procurements Overview
- VI. President's Report: Christa Stoneham, CEO/President
- a. Progress Report
- VII. Board Action Items
- a. Consideration and Possible Action to Authorize the CEO/President to Negotiate and Execute Contracts with Six Firms as Pre-Qualified Providers of Qualified Environmental Professional Services, With Total Funding Not to Exceed \$500,000
 - 1. Bowman Engineering/Consulting Inc.
 - 2. Geotest Engineering Inc.
 - 3. Ninyo & Moore
 - 4. Tetra Tech
 - 5. ERC Environmental & Construction Services
 - 6. ESE Partners, LLC
 - b. Consideration and Possible Action to Amend the Fiscal Year 2022 Budget
 - c. Consideration and Possible Action to Approve the Proposed Fiscal Year 2023 Preliminary Budget
 - d. Consideration and Possible Action to Amend Traditional Homebuyer Program Guidelines
 - e. Consideration and Possible Action to Approve Round 6 Lot Sales
 - 1. MHL Properties
 - i. 7957 Angus (HCAD# 0300170190100, Settegast, Sales Price \$6,500; Lot Size 4,200 Square Feet)
 - ii. 7973 Fowlie (HCAD# 0300170200034, Settegast, \$6,500; 4,080 SF)
 - iii. 7965 Fowlie (HCAD# 0300170200036, Settegast, \$6,500; 4,080 SF)

- iv. 0 Fowlie (HCAD# 0300170210023, Settegast, \$6,500; 4,200 SF)
- v. 0 Sparta (HCAD# 0300180020032, Settegast, \$6,500; 4,080 SF)
- vi. 0 Sparta (HCAD# 0300180020046, Settegast, \$6,500; 8,160 SF)
- vii. 0 Haight (HCAD# 030018041005, Settegast, \$6,500; 9,650 SF)
- viii. 0 Shotwell (HCAD# 0660250010676, Trinity Gardens, \$19,883.25; 10,260 SF)
- ix. 0 Shotwell (HCAD# 0660250010680, Trinity Gardens, \$22,371.30; 10,260 SF)
- x. 0 Shotwell (HCAD# 0660250030711, Trinity Gardens, \$18,237.15; 10,260 SF)
- xi. 7416 Shotwell (HCAD# 0660250080803, Trinity Gardens, \$20,768.40; 10,200 SF)
- xii. 6925 Hoffman (HCAD# 0660250070828, Trinity Gardens, \$18,529.65; 10,200 SF)

2. SXG Capital dba Green Home Builder

- i. 8000 Phillips (HCAD# 0162550070012, Acres Home, \$20,823.60; 6,000 SF)
- ii. 7800 Beckley (HCAD# 0162610180044, Acres Home, \$25,676.10; 7,410 SF)
- iii. 3931 Davenport (HCAD# 0641680270016, Sunnyside, \$24,140; 5,000 SF)
- iv. 7312 Shotwell (HCAD# 0660250080797, Trinity Gardens, \$18,538.20; 10,200 SF)

3. Lawrence Builders

- i. 0 Weyburn (HCAD# 0731320000375, Trinity Gardens, \$16,267.05; 7,800 SF)
- ii. 7109 Weyburn (HCAD# 0731310000131, Trinity Gardens, \$15,183.90; 7,800 SF)



- iii. 7505 Weyburn (HCAD# 0731320000377, Trinity Gardens, \$14,931.90; 7,800 SF)
- iv. 7422 Touchstone (HCAD# 073132000045, Trinity Gardens, \$16,135.65; 8,400 SF)

- f. Consideration and Possible Action to Purchase Two Properties (Lots 892 and 896, Block 11, Trinity Gardens Section 2 – 6506 and 6524 Hoffman Street, 77028, HCAD #0660250110892 and #0660250110896) from Ironclad Homes LLC for \$33,539.00

VIII. Executive Session

NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.

IX. Board Member Comments

X. Adjournment

