



houston
landbank

BOARD OF DIRECTORS REGULAR MEETING AGENDA

Thursday, December 9, 2021 – Noon Central time
BakerRipley Building
4450 Harrisburg Boulevard
Second Floor
Houston, Texas 77011

Due to health and safety concerns related to COVID-19, this meeting will offer participation by videoconference or in person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be the BakerRipley Building, 4450 Harrisburg Boulevard, 2nd Floor, Houston, Texas 77011. The Board Chair, as presiding officer of the Board, will be physically present; some Board members may also be physically present. Other Board members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties.

To join by videoconference, please go to:

<https://us02web.zoom.us/j/87966649887>

Or call:

346-248-7799 or 877-853-5247 and use Meeting ID: 879 6664 9887

Please contact info@houstonlandbank.org or call us at 281-655-4600 with any questions.

AGENDA

- I. Call to Order and Roll Call
- II. Public Speakers
Speakers must be registered in advance by 5 p.m. on Wednesday, December 8, 2021. To register, please use the online form at www.houstonlandbank.org/resources, e-mail info@houstonlandbank.org or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.
- III. Consideration and Adoption of Meeting Minutes
 - a. October 14, 2021 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Committee Reports:
 - a. Executive Committee: Matt Zeis, Chair

P.O. Box 131106, Houston, Texas 77219
281.655.4600

houstonlandbank.org

- b. CEO Search Committee Update (Denise Smith and Raven Lightsey), Denise Smith Consulting: Matt Zeis, Chair
- c. Finance Committee: Laurie Vignaud, Chair
 - 1. Monthly Financial Report
- d. Partnership and Program Development: Courtney Johnson Rose, Chair
- e. Real Estate Acquisition and Disposition: Victor Mondragón, Chair
 - 1. Recommendations for Board Action Regarding Approved Builders for the HLB Traditional Homebuyer Program
 - 2. Recommendations for Board Action Regarding Proposed Home Price Increases in the HLB Traditional Homebuyer Program
- f. Procurement and Oversight: Jesus DeAnda, Chair
 - 1. Procurements Overview
 - 2. Annual Policy Review Update and Discussion
- VI. President's Report: Gonzalo Gonzalez, Interim CEO/President
- VII. Mayor's Office/Complete Communities Report: Ex Officio Director Christa Stoneham
- VIII. Board Action Items
 - a. Consideration and Possible Action to Accept Real Estate Acquisition and Disposition Committee Recommendations for Approved Builders to Participate in the HLB Traditional Homebuyer Program Through December 31, 2023
 - 1. BMS Construction
 - 2. Burghli Homes
 - 3. CLB – Education Based Housing Inc.
 - 4. Dulce Vista
 - 5. HAUCDC
 - 6. Habitat for Humanity
 - 7. IST RSD SHEERAH JV, LLC
 - 8. James Turner Construction
 - 9. MHL Properties
 - 10. Mid-Continent East Houston
 - 11. Park Street Homes



12. Silver Circle Homes
 13. SXG Capital Group dba Green Home Builders
 14. Transcendence 360, LLC
- b. Consideration and Possible Action to Accept Real Estate Acquisition and Disposition Committee Recommendations of Contract Amendments for Maximum Sales Price Increase Requests by Two Builders for Homes Under the HLB Traditional Homebuyer Program
1. 9401 Chesterfield – HCAD #0822690000008 – 1,219 Square Feet – Proposed Price Increase from \$155,450 to \$199,990 – Benny Rodriguez Homes – Sunnyside
 2. 8203 N. Main – HCAD # 0620540120004 – 1,386 SF – Proposed Price Increase from \$194,085 to \$212,000 – Europa Homes – Independence Heights
- c. Consideration and Possible Action to Approve Proposed Amendments to Houston Land Bank Board Policies as a Result of Required Annual Review
- d. Consideration and Possible Action to Approve Transfer of Property from Oliver Builders to MHL Properties for Construction of an Affordable Home Under the HLB Traditional Homebuyer Program (4306 Alvin – HCAD #0690150060010 – Sunnyside)

IX. Executive Session

NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.

Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.

- a. Presentation and Final Consideration of Finalists for the Position of Chief Executive Officer of the Houston Land Bank
- b. Discussion Regarding the Value or Transfer of Real Property



- X. Action Items from Executive Session
 - a. Discussion And Possible Action to Grant Authorization to the Chair for Negotiation of Employment Package for the New Chief Executive Officer of the Houston Land Bank Including Terms and Conditions of Employment and Salary and Benefits
- XI. Board Member Comments
- XII. Adjournment

