



houston  
landbank

## **BOARD OF DIRECTORS REGULAR MEETING AGENDA**

**Thursday, February 10, 2021 – Noon Central time**  
**BakerRipley Building**  
**4450 Harrisburg Boulevard**  
**Second Floor**  
**Houston, Texas 77011**

Due to health and safety concerns related to COVID-19, this meeting will offer participation by videoconference or in person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be the BakerRipley Building, 4450 Harrisburg Boulevard, 2nd Floor, Houston, Texas 77011. The Board Chair, as presiding officer of the Board, will be physically present; some Board members may also be physically present. Other Board members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties.

To join by videoconference, please go to: <https://us02web.zoom.us/j/87966649887>

Or join by phone by calling:

877-853-5247 or

888-788-0099

Meeting ID: 879 6664 9887

Please contact [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call us at 281-655-4600 with any questions.

### **AGENDA**

- I. Call to Order and Roll Call
- II. Public Speakers  
*Speakers must be registered in advance by 5 p.m. on Wednesday, December 8, 2021. To register, please use the online form at [www.houstonlandbank.org/resources](http://www.houstonlandbank.org/resources), e-mail [info@houstonlandbank.org](mailto:info@houstonlandbank.org) or call 281-655-4600. The Chair will call on speakers and allow three minutes per speaker.*
- III. Consideration and Adoption of Meeting Minutes
  - a. December 9, 2021 Board Meeting
- IV. Chairman's Greeting: Matt Zeis
- V. Committee Reports:
  - a. Executive Committee: Matt Zeis, Chair

P.O. Box 131106, Houston, Texas 77219  
281.655.4600

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- b. Finance Committee: Laurie Vignaud, Chair
    - 1. Monthly Financial Report
  - c. Partnership and Program Development: Courtney Johnson Rose, Chair
  - d. Real Estate Acquisition and Disposition: Victor Mondragón, Chair
  - e. Procurement and Oversight: Jesus DeAnda, Chair
    - 1. Procurements Overview
    - 2. Annual Policy Review Update and Discussion
- VI. President's Report: Christa Stoneham, CEO/President
- a. January 2022 Progress Report
  - b. Presentation and Discussion Regarding Possible Adjustments to Traditional Homebuyer Program Guidelines and Maximum Home Sales Prices
- VII. Board Action Items
- a. Consideration and Possible Action to Approve Proposed Amendments to Houston Land Bank Board Policies as a Result of Required Annual Review
  - b. Consideration and Possible Action to Approve Creation of a 501(c)3 Non-Profit Corporation to Support Houston Land Bank Activities
  - c. Consideration and Possible Action to Amend a Contract with APD Urban Planning and Management by Increasing the Contract Amount from \$83,918 to \$101,000 for Planning and Design Work Related to Proposed Development in the Settegast Area
  - d. Consideration and Possible Action to Ratify the Houston Land Bank's Application for a \$600,000 Brownfields Assessment Grant from the U.S. Environmental Protection Agency's National Brownfields Grant Program and to Accept the Resulting Award of \$600,000 for Program Activities
- VIII. Executive Session

*NOTE: The Houston Land Bank Board may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its legal counsel to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Board may announce that it will go into*



*executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

*Discussion may occur in executive session as provided by State law, but all Board actions will be taken in public.*

- IX. Board Member Comments
- X. Adjournment

